

# Company Description NATRUE

**bio.inspecta-number:** Klicken oder tippen Sie hier, um Text einzugeben.

## 1 Company details

### 1.1 Your registered (head office) address (according to the Registry of Commerce incl. legal form)

Companies without an entry in the Registry of Commerce indicate their official business address incl. legal form.

### 1.2 Name and function of the person(s) responsible for NATRUE

Please indicate here who is responsible for which steps:

- Main contact person
- Raw materials, formulations, labels
- Production

### 1.3 Addresses of the production sites

The following points shall be described among others:

- Which products/product groups are manufactured where?
- Which activities (production, assembly) take place where?

☐ See appendix

☐ not relevant

#### **1.4 Addresses of the storage facilities**

The following points shall be described among others:

- Addresses with indication of the respective stored products/product groups
- Differentiation between internal and external storage facilities

☐ See appendix

☐ not relevant

#### **1.5 Any further addresses may be specified here**

☐ See appendix

☐ not relevant

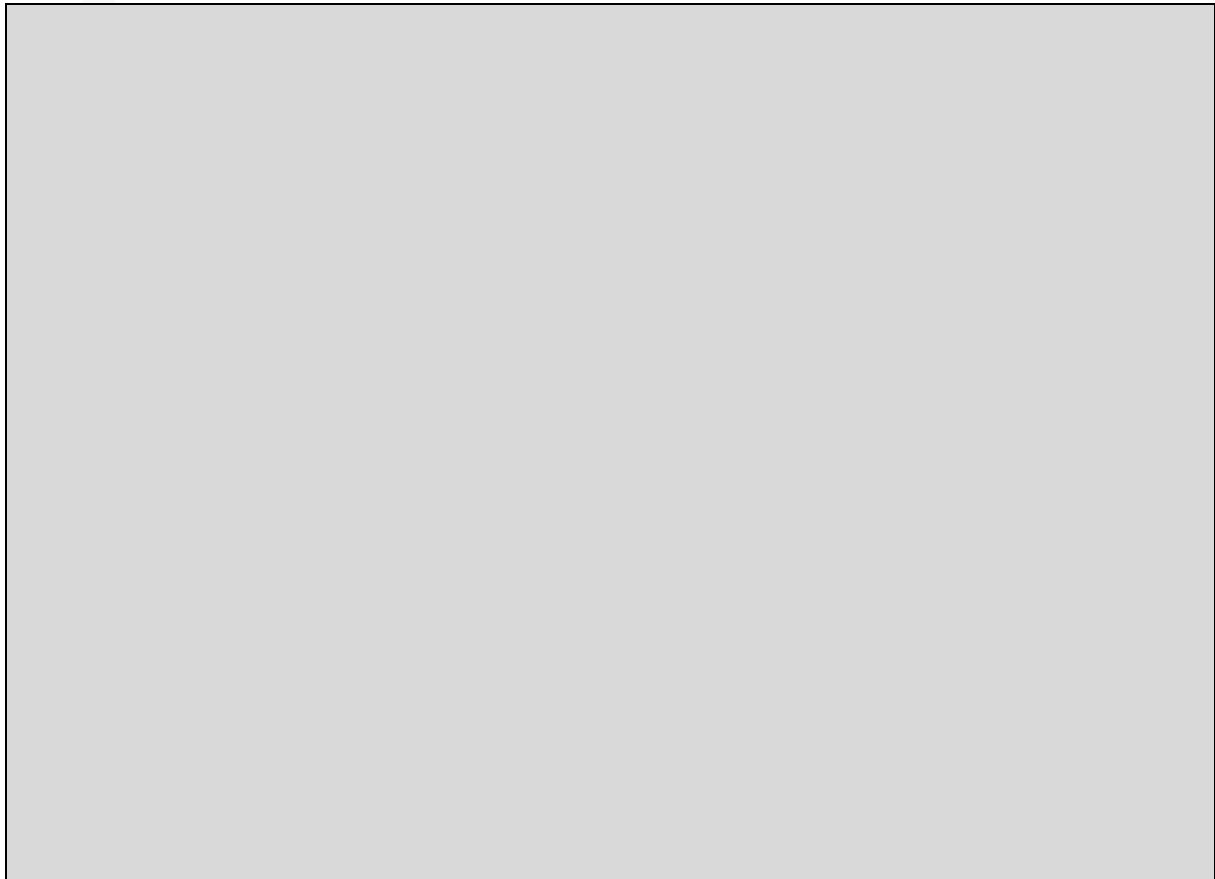
## **1.6 Brief description of the company as a whole**

The following points shall be described:

- Legal form
- Product range (general description, type of products with indication of Organic/NATRUE-Quality, other labels or conventional)
- Range of services
- Number of employees
- Further information

It is also possible to use a description that has already been created for another program. Important: the above-mentioned points must be dealt with.

☐ See appendix



## **1.7 Organizational structure**

☐ See appendix

## **2 Information on production and storage**

### **2.1 Subcontracted production or storage**

Products that are produced or stored by a subcontractor - the following points should be described among others:

- Address of contract producer or contract storage facility
- Method of production (description of the nature of the products or processes)
- If the contract manufacturer is not bio.inspecta's customer, the table under 2.1.1 must be completed and signed by the contract manufacturer (section 2.1.1. must be completed, signed and submitted to bio.inspecta for each contract manufacturer).

☐ See appendix

☐ not relevant

**2.1.1 Regulation of responsibilities between the customer (licensee) and the contract manufacturer (subcontractor). For each contract manufacturer, rule 2.1.1 must be completed (duplicate page if necessary).**

**Bio.inspecta as a certification body must have knowledge of the responsibilities / demarcations.**

Regulatory content	Available/ clarified	Controller (company and person)
NATRUE standard is adhered to and the certification body is given insight into all relevant business areas	<input type="checkbox"/> yes <input type="checkbox"/> no	ALL (clients, contract manufacturers and bio.inspecta)
Contract with NATRUE and bio.inspecta in place	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Is the contract between the customer (licensee) and the contract manufacturer available and valid? <sup>1</sup>	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Responsibility (who) for the audit appointed?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Responsibility (who) for the submission and fulfilment of measures in the event of any deviations clarified?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Who is responsible for the production of the products?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Who is responsible for the packaging (primary and secondary packaging) of the products?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Who fills out the NATRUE Products documentation (23_125 or 23_126)?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Who is responsible for the recipes and their submission to bio.inspecta?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Who is responsible for the labels/packaging materials and their submission to bio.inspecta?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Who should receive the inspection report?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.
Billing: who receives the invoice from us for product testing, auditing and certification?	<input type="checkbox"/> yes <input type="checkbox"/> no	Click or tap to enter text.

**<sup>1</sup> Requirements for the licensee according to NATRUE criteria**

**When a licensee subcontracts certification or certification work, it must enter into an agreement (contract) that specifies the scope and liability.**

**Licensee remains responsible for:**

- the subcontracted works
- Ensuring that the product complies with NATRUE requirements throughout the supply chain
- the verification of the subcontractor's competence and commitment to the NATRUE and CB procedures, as well as the willingness to accept visits from the NAC or the accreditation body
- Monitoring the performance of the subcontractor

Click or tap to enter text.

\_\_\_\_\_  
Name and function Responsible  
person at the contract manufacturer

\_\_\_\_\_  
Signature

The contract manufacturer hereby confirms that it grants bio.inspecta access to all relevant business areas.

## **bio.inspecta AG**

Ackerstrasse 117

CH-5070 Frick

Tel. +41 (0) 62 865 63 00

**23\_083EN**  
**company description**  
**NATRUE**

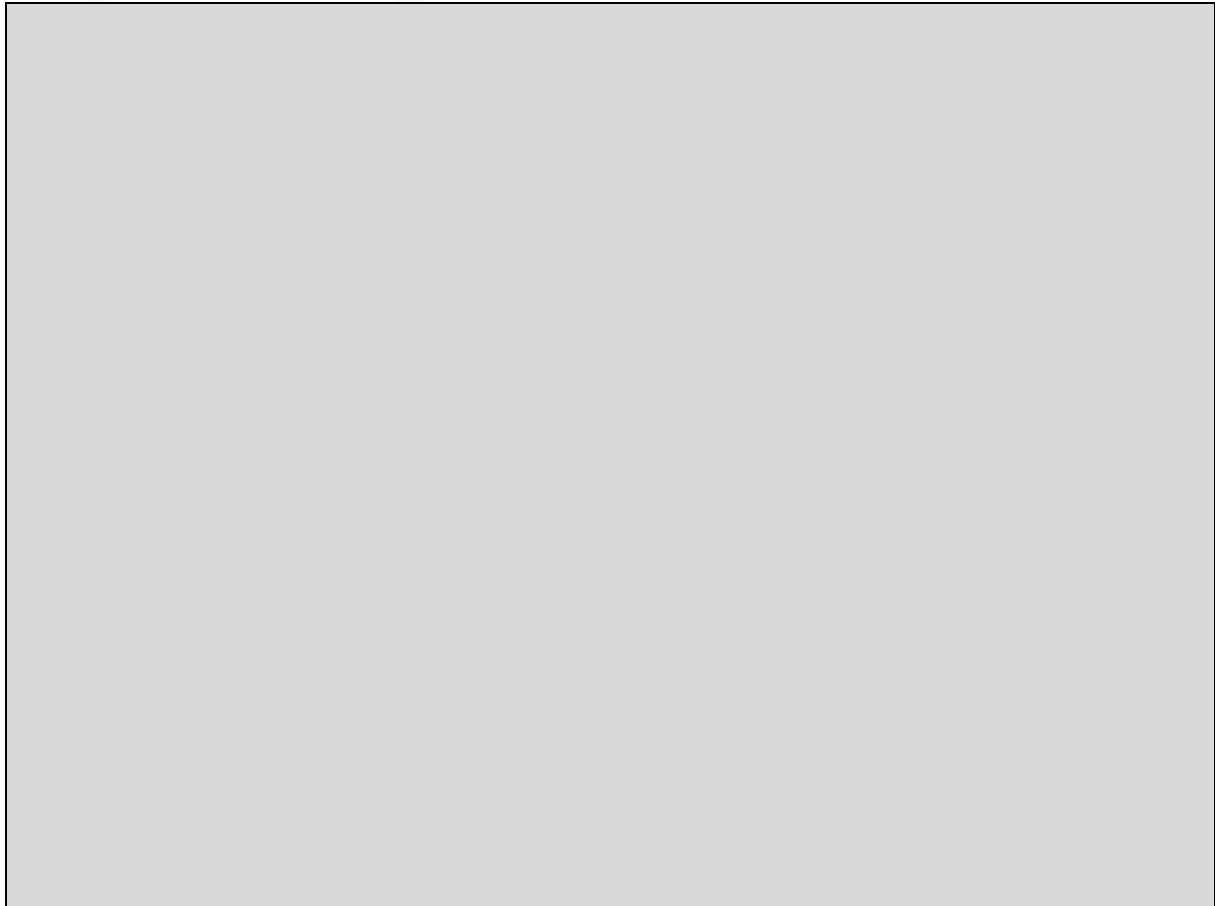
## 2.2 Production

The following items shall be described among others (please note that you describe this item for each production site):

- Separation measures between different qualities
- Reducing the risk of contamination by unauthorized substances or processes (pest control, cleaning, irradiation, etc.)

☐ See appendix

☐ not relevant



Place, Date: Klicken oder tippen Sie hier, um Text einzugeben.

Name, function: Klicken oder tippen Sie hier, um Text einzugeben.

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Signature